

LMG Structure

Consulting

Understanding the path to the success of any business is to have a thorough understanding of the various needs which surround you. Working as an external member of your team, LMG will provide you with a Consultant to assist and guide you in identifying your business needs.

Our Consultants have hands-on experience in the technology and legal industries. We excel at performing analyses for creating coordinated plans through our portfolio of solutions.

Our Consultants' ability to communicate their ideas for a coordinated solution is only one of the many added values LMG provides. Facilitating your business needs through one point of contact and letting LMG manage the efforts brings success to your business.

Budgeting

Our Consultants will understand your needs, and will help to refine your assumptions for a practical budget. They will develop a detailed plan based on your economic needs and restraints. LMG will monitor this plan and make sure the plan is implemented throughout our business relationship.

By taking advantage of LMG's solutions, we can ensure considerable cost savings to you and your client. Let us prepare a statement of costs and related benefits for a coordinated solution.

Company Overview

LMG Group LLC is an international organization that develops and embraces the most up-to-date software technologies to assist in the management of complex litigations, government inquiries, corporate investigations, mergers and acquisitions. LMG Group LLC was launched in 1999 and brings a decade of unparalleled and unique consulting, management, and technology solutions. We utilize our various business groups to bring efficient solutions to our clients.

Our portfolio of solutions includes litigation consulting, electronic data consulting, project management, identification/forensic collection of data, processing of electronically stored information, document review, and hosting solutions. Our domestic and international presence paired with our dedication to excellence and technological advancements has made LMG Group LLC a leading provider of litigation support services worldwide. We guarantee unparalleled levels of service, quality and professionalism. Our mission is to offer and guarantee quality, service, and flexibility unmatched in today's rapidly changing business world.

Our goal is to provide innovative technology and management solutions to law firms and corporations worldwide. LMG has continuously invested in technology and employee development to maximize the quality and efficiency of our operations. Our consultants implement best business practices to your matter and pair them with their advanced analytical and technical skills. This provides a customized cost savings plan to eliminate unnecessary spending and increase productivity. Let one of our LMG Group Consultants advise you on your next legal matter and bring these cost saving benefits to you.

Portfolio of Solutions

Project Management

Providing our clients with a Project Manager who is knowledgeable and experienced in industry processes and procedures allows all of your needs to be supervised by one provider and one point of contact.

LMG will assign a Project Manager to oversee the coordination of your project through our Portfolio of Solutions. The Project Manager will maintain the professional relationship with you throughout the implementation of your project. With this close contact, our Project Manager becomes your business's trusted liaison.

We will assign one Project Manager to coordinate and oversee your project from inception to completion. Your Project Manager becomes your all-purpose business liaison.

In order to meet the demands, LMG has developed a time-proven approach for managing the process and ensuring we meet our clients' expectations. Perhaps more importantly, the management team is constantly exploring and evaluating the benefits of new processes and technology to increase accuracy and efficiency.

Our team capitalizes on the expertise of each staff member so that our clients receive the best value for their investment. LMG's Project Managers have diverse backgrounds within multiple disciplines.

While working with your staff, the Project Management Team will:

- » Facilitate strategic planning sessions
- » Prepare project related documentation for the project requirements
- » Develop and implement electronic document processing procedures
- » Maintain timely contact
- » Maintain and promote open communication
- » Understand the client's needs
- » Act as the Liaison between LMG's data processing specialist and the client
- » Proactively manage the performance of the project in terms of quality and productivity
- » Maintain the project schedule in order to meet deadlines
- » Monitor and compare actual project costs against the estimated budget
- » Prepare progress and financial reports in a timely manner.

Consultant Services

Understanding the path to the success of any business is to have a thorough understanding of the various needs which surround you. Working as an external member of your team, LMG will provide you with a consultant to assist and guide you in identifying and meeting your business needs. Our Consultants have hands-on experience in the technology and legal industries. They excel at performing analyses in order to create coordinated plans. Our Consultants have the expertise to assist you in developing strategies for high-level, complex litigation on a case by case basis.

LMG's Consultants have diverse backgrounds with extensive business and technical experience spanning multiple disciplines including: litigation matters, electronic discovery, computer forensics, data recovery, database analytics, system administration, and custom application development. This unique mixture of business and technical skills allows us to develop effective and unique solutions customized to our clients business needs.

EDD Consultation

LMG's Consultants will work with you to ensure compliance with the Federal Rules and any State equivalents. We will assist in defining the scope of the electronic discovery project so that the various facets of the project are compatible and flexible enough to accommodate the idiosyncrasies of any given project.

Let us help you to identify the people, processes, and technology that will comprise your organization's response to discovery.

Litigation Readiness Assessment

Litigation readiness assessment would identify the people, process, and technology that make up your organization's response to discovery. Also determined during this process will be gaps in the existing process; risks associated with those gaps; and opportunities for short- and long-term improvement. For example:

FRCP Rule 26(f) Discovery Conference Planning assists corporations and supports outside counsel in better understanding the risks, costs, and best practice approaches specific to their organization when planning for meet-and-confer negotiations.

ESI Mapping and Collection Strategy enables corporations to identify where potentially responsive electronically stored information (ESI) resides throughout the enterprise. LMG will assist in assessing relevance to a particular matter and determining appropriate protocols for preserving and collecting the ESI.

Our Consultants understand our clients' needs and help to refine their assumptions for a practical budget. They will develop a detailed plan based upon case or situation requirements and economic needs and restraints. LMG will monitor this plan and make sure the plan is implemented throughout the business relationship. Our precise management of the project allows our clients to verify online status of project production and related costs. By taking advantage of LMG's services, we can ensure considerable cost savings to you and your client.

Key Word Harvesting

As with other solutions, LMG believes it is necessary to work with all team members to create a listing of key words. The key word list can be used to cull down the volume of data harvested; by implementing this solution, the amount of costs savings are immeasurable. Law department personnel, outside counsel, IT personnel, and LMG should all be participants.

Key words will be based upon information contained in the complaint or agency notice regarding an investigation. Much of this can be developed during the EDD Consultation.

A catalogue of the key word list must be preserved, along with information regarding the number of hits, the custodian information, identification and location of servers, and drives or media harvested. The log must be preserved – kept for reference and potential submission to the court or agency having jurisdiction.

Database Design

Once the data is harvested and culled, the database is created. Again, utilizing information developed during the pre-collection planning meetings, the database can be designed. The design of the database should be such that it accommodates both paper and electronic files. Attention will be taken

We use sophisticated, state-of-the-art forensic tools and methodologies to capture and analyze data, assisting you in the preparation of a defensible discovery strategy.

to address handling of file attachments to e-mail, video format files, and all other necessary files. The design will need to incorporate the client documents reviewed and the produced documents received during the course of discovery.

It may be necessary to code paper documents so that search and review criteria are as compatible as those from electronic sources. Equally important to the review is the use of production collections for deposition, motion, and trial reviews. Thus, the design of the database is a critical element from the inception of the project.

Computer Forensics / Data Collection

Our highly qualified computer forensic consultants can assist you in the preparation of a defensible discovery strategy for a wide array of legal matters involving electronic evidence. LMG's Computer Forensics team specializes in the utilization of information technology and information analysis within complex corporate disputes, investigations, litigation, and business turnarounds. Our team has extensive experience in computer forensics and electronic discovery, providing expert services within the information technology industry.

Our computer forensics team will use sophisticated, state-of-the-art forensic tools and methodologies. Our team can retrieve and restore deleted files, identify hidden data, crack passwords, and present the information in an understandable manner. Using advanced techniques, our consultants employ forensically sound methods to capture and analyze the data.

Our Computer Forensics services include:

- » State-of-the-art imaging technology to preserve the integrity of evidence
- » Experienced forensic experts to uncover and interpret the electronic evidence
- » Electronic data collection and preservation of potential responsive data
- » Employing secure chain of custody procedures to ensure the admissibility of evidence
- » Providing assistance to corporations to manage complex legal and technical issues between their legal department, corporate IT, and outside counsel
- » Providing guidance to both law firms and their corporate clients in dealing with legal and technical issues of electronic discovery matters.

LMG Emergency Response Forensics Teams

Clients are faced with the challenges of keeping abreast of the civil discovery laws and stricter regulations through Sarbanes-Oxley, HIPPA, and other governmental legislation. It is essential that organizations have an efficient emergency response plan in place to adequately respond to computer forensics investigations.

Our Data Reduction Solution can help to streamline the processing and analysis stages of electronic discovery, resulting in greater efficiencies and cost savings.

LMG's forensics consultants and global network of Emergency Response Forensics Teams includes certified and highly trained specialists. LMG can prepare a strategic response plan to handle the litigation or investigation proceedings in the most expeditious manner.

Data Reduction Solution

Our Data Reduction Solution is a customizable tool that streamlines the processing and analysis stages of the electronic discovery model. LMG's Data Reduction Solution removes irrelevant and redundant data prior to processing. Our Project Managers collaborate with programmers to create a case specific Data Reduction Solution for your matter. By combining technologies, our programmers develop the most efficient strategy to reduce and filter data. Culling of irrelevant data is performed upon date range, file type, file size, or strong (signature) filtering.

This preliminary culling of data ensures clients will not pay unnecessary data processing costs. Data Reduction also provides greater efficiencies within the processing solution, defensible iterative early case assessments, and elimination of unnecessary attorney billable hours. LMG will process all collected data with forensically proven software to eliminate the amount of data which will need to be processed.

Data Reduction Benefits:

- » Streamline workflow
- » Eliminate irrelevant data
- » Defensible data reduction technologies
- » Customizable filtering and culling
- » Reduce costs associated with processing
- » Accelerate early case assessments
- » Reduce attorney billable hours.

Cost savings to actual client using data reduction solution:

Data Entered into the LMG Group Data Reduction Tool	675 Gigabytes
Percentage of Data Reduced from the Master Data Set	Approximately 26%
Total Data to be Processed in the Processing Solution	500 Gigabytes
Total Data Removed from the Master Data Set After the Data Reduction Solution	175 Gigabytes
175 Gigabytes of Data Priced at \$400.00 per Gigabyte	Total Savings = \$470,000.00

Let us develop a strategic electronic discovery plan to assist you in collecting, reviewing, culling, processing, and producing electronic data.

Electronic Data Discovery

EDD refers to the processing of electronically created data files. The use of computers and the dramatic changes in business communications during the digital age has greatly impacted the discovery process and the admission of documents. Over 90% of current business records are prepared digitally. LMG's electronic evidence experts can develop a strategic electronic discovery plan to assist you in collecting, reviewing, culling, processing, and producing electronic data.

We provide the necessary technical guidance to respond to discovery requests in the most efficient and cost effective manner. During a detailed planning meeting, we are able to gain an understanding of the legal strategies, case issues, and evidence involved in your case. LMG will develop a strategy that meets your legal obligations while minimizing expenses and business disruptions. This customized strategic plan is crucial to the success of the project. We will ensure that your budget and electronic evidence requirements are fulfilled.

Our Electronic Processing Services include:

- » Maintaining strict chain of custody to ensure the admissibility of evidence
- » Capturing and converting file formats
- » Converting electronic files and e-mails to TIFF or PDF for legal review or production
- » Extraction of metadata and text
- » Data conversion, including uncovering "hidden" and meaningful data. (i.e., rows, columns, changes, embedded comments exposed)
- » Highly automated and scalable for maximum performance in searching and indexing capabilities
- » Generating project related reports: status reports, exception reports, user and source reports, and job tracking reports
- » Generating a file report that contains the file size, name and type of file
- » Providing reduction strategies: de-duplication options, Key Word searching, Advance Search capabilities, Filtering data; removing non-evidence files, and reducing data sets by specific date range
- » Providing bates endorsing and costumed print productions
- » Providing flexible and custom production options: Print, Native Format, TIFF, PDF, Exporting to litigation support application and virtually any other format.

Clearwell E-Discovery System

Clearwell System Processing:

- » Automated processing of data providing early visibility into case facts
- » Ability to perform multiple query searches while providing query reporting
- » File analytics allow users to determine all custodians in possession of key files
- » Term analytics utilize natural language algorithms to analyze noun phrases to uncover secret project names and code words

LMG offers solutions utilizing superior technologies from companies like Clearwell, kCura, & Concordance.

- » Auto-filter technology groups search results by metadata fields, i.e., tag, sender domain, sender group, sender name, recipient name, document type, custodian, and language type, displaying exact hit counts across the entire search result set.

Clearwell Analysis:

- » Advanced analysis by discussion threads, topics, or groups which allows users to trace the history of a file
- » Advanced culling and filtering by domain, sender, or directional
- » Real-time sampling of privileged documents for review
- » Hit highlighting search term capabilities within messages, attachments, and files for over 400 different attachment and file types
- » “One-Click” Tagging capabilities
- » Culling of entire master data subset by 70% to 80%.

Clearwell Review:

- » Multiple document reviewing modes enable the review of documents to occur by header, snippet, or document detail
- » Rapid reviewing, tagging, and exporting of data
- » Productivity tracking and reporting through systems administrator
- » Automated, comprehensive reporting for all search criteria
- » Comprehensive case management enables administrators to monitor case progress in real time.

Web Hosting/Native Review Solution

When you need to share your database, images, or even your electronic evidence with your clients and other parties, LMG can provide assistance. LMG offers multiple solutions for an online review tool that is designed specifically for reviewing, searching, organizing, and producing documents in their native file formats or in TIFF or PDF. The review tool allows law firms and their corporate clients to efficiently review, cull, and annotate the electronic data set for the purpose of responding to electronic discovery requests. We offer a state-of-the-art “Conceptual Search Engine,” which eliminates an enormous amount of unnecessary billable hours in the review process. This review method will yield notable efficiencies and cost savings to the discovery process.

Some of the features offered are:

- » Native document viewer
- » Simple user interface
- » Concept search capable
- » Native and image file review
- » Preservation of native data hierarchy
- » Enhanced profiling and issue tagging
- » Image and native file redaction and annotations
- » Folder, item, and field level security
- » Robust scalable database architecture.

LMG uses the following technologies:



Clearwell System
Review Tool



kCura Relativity



Concordance FYI

Document Coding

We have structured our U.S. and international facilities so that all aspects of the project are supervised and methodically produced. With a team of Project Managers, Production Managers, and QC Directors, we can modify our organization to efficiently and professionally deliver a product of unparalleled quality.

LMG's international facility is located in Coimbatore, India, a city renowned for its technical expertise, with four universities located within the city alone. We have a staff of professionals who are fluent in English, possess college degrees, have undergone thorough training, and have an average of over 2 years' experience in document coding. LMG's international facility employs over 150 professionals, allowing us to maintain a consistent, high workload throughput.

While capacity and quality are major factors in the processing of your project, security processes and procedures are equally important to LMG. We monitor and log of every movement of your data, from the time it is received, to the time the final deliverable is presented.



556 S. Fair Oaks Ave.
Suite 101-359
Pasadena, CA 91105

Tel 888.747.4442
Fax 888.786.5432
www.lmgintl.com